

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
October 19, 2009
Orrin Thorson Conference Room**

Opening of Meeting

1. President Andrea Blaylock called the meeting to order at 7:05 pm.
2. Trustees present: Andrea Blaylock, Karen Childs, Andre Marshall, David McNeilly, Trudy Roznos, Margaret Rudnik.
Staff present: Rodger Brayden, Sandy Heitzman.
Visitors: Frank Heitzman
3. Andrea Blaylock made a motion to approve the agenda for the October 19, 2009 Board meeting. Karen Childs seconded the motion and it carried.
4. Margaret Rudnik made a motion to approve the minutes of the September 21 and October 8, 2009 Board meetings. Trudy Roznos seconded the motion and it carried.

Reports

5. Director's Report: Rodger Brayden reminded the Board of the upcoming reception honoring Friends of the Library.
Director Brayden asked for interest from the Board in hearing a presentation on financial reports at the upcoming area trustees meeting, as well as in a presentation at the next Board meeting on library inventories.
Director Brayden explained reasons for recent staff turnover.
6. Treasurer's Report: Treasurer Karen Childs discussed financial reports for the month and reported that nothing unusual occurred.
7. Guest Frank Heitzman made an informal presentation on project workflow.
8. Trustee reports: Trustee Andrea Blaylock thanked the Friends of the Library for their ongoing support.

Trustee Margaret Rudnik discussed an MLS presentation on evaluating library directors.

New Business

9. Andre Marshall made a motion to approve the payment of bills in the amount of \$50,148.24. David McNeilly seconded the motion and it carried.

10. Karen Childs made a motion to approve the payment of the October 23 and November 6 payrolls in the approximate amount of \$60,000. Andre Marshall seconded the motion and it carried.
11. Margaret Rudnik made a motion to approve the Library makeover layout plans dated September 17, 2009 for the main level and August 18, 2009 for the lower level (Option 3). Trudy Roznos seconded the motion and it carried.
12. Margaret Rudnik made a motion to approve the revision of the Board Policy Manual, as submitted. Andrea Blaylock seconded the motion and it carried.
13. David McNeilly made a motion to table the revised Board By-Laws, pending further revision. Andre Marshall seconded the motion and it carried.
14. Margaret Rudnik made a motion to approve a holiday party for the staff sponsored by the Board on January 8th, 2010. Karen Childs seconded the motion and it carried.
15. David McNeilly made a motion to table the revised LIMRICC Intergovernmental Agreement. Trudy Roznos seconded the motion and it carried.
16. David McNeilly made a motion to adjourn at 9:45 pm. Andre Marshall seconded the motion and it carried.
17. Respectfully submitted,

David McNeilly, Secretary