

**Forest Park Public Library
Board of Trustees Meeting Minutes
December 15, 2008
Orrin Thorsen Conference Room**

1. President Andrea Blaylock called the meeting to order at 7:04 pm.
2. Trustees present: Andrea Blaylock, Karen Childs, Mary Claire Mathews, Trudy Roznos
Trustees absent: Andre Marshall, David McNeilly

Staff present: Rodger Brayden, Lindsey Kraft, Kate Niehoff

3. Karen Childs made a motion to approve the agenda for the December 15, 2008 Board meeting. Trudy Roznos seconded the motion and it carried.
4. Andrea Blaylock made a motion to approve the consent agenda. Trudy Roznos seconded the motion and it carried.

Lindsey Kraft raised a concern about the apparent lack of involvement of parents of minor patrons at programs, especially those directed to the parents. Several suggestions came up during discussion, including the possibility of providing child care during programs that are for parents, conducting a survey of parents to see what subjects they might have an interest in for programs, and having Susan Kunkle promote the programs in schools, perhaps at Open Houses.

Director's Report: Roger Brayden reported that Erica Sanchez has been hired for the position of Technical Services Assistant.

Lindsey Kraft will be hosting a practicum student from UW Madison in January 2009.

Rodger reported that he had the first meeting with Megan Heligas regarding analysis of the library's interior space.

The library's FY2008/2009 Levy was passed at the Village Council Meeting.

Rodger reported that he is working on getting the Board Policy available on electronic access.

Rodger reported that the Adult Book Club had a good attendance as well as a good discussion of their most recent book.

Rodger reported a noticeable change in the quantity of the collection after the referendum as compared with before it.

5. Trudy Roznos made a motion to approve the Treasurer's Report. Andrea Blaylock seconded the motion and it carried.

Treasurer Karen Childs reported that we again received a substantial amount in tax receipts. We also received two payments of PPRT from the Village. \$150,000 was

transferred from the General Operating Fund to the Capital Development Fund as approved by the Board at the November meeting. We will also be transferring \$19,000 (Desk Income) from the FP National Bank account to the Illinois Funds account because it pays interest, whereas the FP account basically does not.

Karen Childs made a motion to approve the payment of bills in the amount of \$45,031.34. Trudy Roznos seconded the motion and it carried.

Karen Childs made a motion to approve the payment of the December 19, January 2, and January 16 payrolls in the approximate amount of \$75,000. Trudy Roznos seconded the motion and it carried.

6. Andrea Blaylock made a motion to approve the Board meeting schedule for 2009. Karen Childs seconded the motion and it carried.

7. The discussion of the proposed Board Policy No. 5 on Long Range Planning was tabled until all the board members could be present.

8. Trustee reports:

Trustee Trudy Roznos led a discussion regarding the status of the Historical Society Room. We have had no communication from the Mayor. Lindsey discussed her need for additional room to address the teen problem. We are awaiting development of the Space Analysis of the Library and the Long Range Strategic Plan. Kate Niehoff will call the Oak Park Historical Society and Dominican to see if there are any professors or experts studying this geographical area, and if there might be any grants or help available to our Historical Society.

9. Andrea Blaylock made a motion to go into executive session for action on personnel issues and salaries under the provisions of the Open Meetings Act per 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(2) at 8:30 pm. At this point, Lindsey Kraft and Kate Niehoff left the room.

10. Karen Childs made a motion to return to regular session at 8:41 pm. Trudy Roznos seconded the motion and it carried.

11. Trudy Roznos made a motion to approve the addition of a Technical Service Clerk position on a part-time basis. Andrea Blaylock seconded the motion and it carried.

12. Mary Claire Mathews made a motion to adjourn at 8:42 pm. Trudy Roznos seconded the motion and it carried.

Respectfully submitted,

Karen Childs
for David McNeilly, Secretary